## **Employee Post-Travel Disclosure of Travel Expenses**

Date/Time Stamp:

RECEIVED Post-Travel Filing Instructions: Complete this form within 30 days of returning from TARY OF THE SENATE

travel. Submit all forms to the Office of Public Records in 232 Hart Building.
In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to the expenses that have been or we be reimbursed/paid for me. I also certify that I have attached:
☐ The <u>original</u> Employee Pre-Travel Authorization (Form RE-1), <u>AND</u> ☐ A <u>copy</u> of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)
Western Caucus Foundation Private Sponsor(s) (list all):
August 15, 2017 Travel date(s):
Name of accompanying family member (if any):
Relationship to Traveler:   Spouse Child
IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)  Expenses for Employee:

Transportation **Lodging Expenses** Meal Expenses Other Expenses (Amount & Description) **Expenses** N/A 3 @ \$10=\$3 \$950 ☑ Good Faith Estimate ☐ Actual Amount

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if இecessary.): We departed Anchorage cvia charter flight for facility and site tours: Alpine,

N. Slope, Prudhoe Bay all w/ breifings. Arrived back in Fairbanks via charter flight for tours

Chafer Stanley

(Date)

 $\Theta$ 

(Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Date)

(Signature of Supervising Senator/Officer)

Date/Time Stamp:

### **EMPLOYEE PRE-TRAVEL AUTHORIZATION**

<u>Pre-Travel Filing Instructions</u>: Complete and submit this form at least 30 days prior to the travel departure date to the <u>Select Committee on Ethics</u> in <u>SH-220</u>. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

SECRETARY OF THE SENATE PUBLIC RECORDS

2017 OCT 20 PM 3:51

Name of Traveler:	Charer New Stamey
Employing Office/Committee:	Sen. Tom Cotton
Wester	Caucus Foundation
Deirosta Canada (a) (list all).	· · · · · · · · · · · · · · · · · · ·
August 15, 2017 Travel date(s):	
Note: If you plan to extend the	rip for any reason you <u>must</u> notify the Committee.
- · · · ·	ates (Prudhoe Bay/ANWR/Deadhorse)
Destination(s):	
Explain how this trip is specifically co	nected to the traveler's official or representational duties:
issues facing Alaska and t under my portfolio as Sena	o educate attendees on natural resource and environmental e nation as they relate to the state of Arkansas. This falls tor Cotton's Legislative Correspondent for natural sues, forestry, and related issues.
Name of accompanying family members Relationship to Employee: Spouse	if any):
I certify that the information contained	in this form is true, complete and correct to the best of my knowledge:
Λ	/// 25
July 17, 2017 (Date)	(Signature of Employee)
TO BE COMPLETED BY SUPERVISIN Secretary for the Majority, Secretary for the	SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms Minority, and Chaplain):
Tom Cotton	Chafer Stanley
I,(Print Senator's/Officer's Nat	hereby authorize (Print Traveler's Name)
•	
• •	on, to accept payment or reimbursement for necessary transportation, lodging, and
-	described above. I have determined that this travel is in connection with his or her
duties as a Senate employee or an office private gain.	eholder, and will not create the appearance that he or she is using public office for
I have also determined that the attenda	ce of the employee's spouse or child is appropriate to assist in the representation
of the Senate. (signify "yes" by checking	box)

Chafar Nail Stanlay

July 17, 2017

C)

8000000

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(Signature of Supervising Senator/Officer)

Organol Invite Form



THE HONORABLE STEVE DAINES HONORARY CO-CHAIR

THE HONORABLE PAUL GOSAR HÖNORARY CO-CHAIR

### Western Caucus Foundation Alaska Field Tour and Roundtable

August 14 to 17 (Optional early and late arrival tours)

Purpose of Trip: Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, and as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115<sup>th</sup> Congress.

#### **DRAFT AGENDA**

Monday, 14<sup>th</sup> Day 1 — travel from DC/district to Anchorage (takes abo 12-13 hours from DC)

**RON Anchorage** 

Tuesday 15, Day 2: Anchorage to Deadhorse via Alaska Airlines scheduled flight\*

North Slope/Prudhoe Bay Site Tour

Charter flight to Alpine\* - ~

Alpine Facilities Tour, Discuss NPRA issues

Charter flight to Fairbanks\*

Fly over aerial tour of ANWR and other landmarks en-route

**RON Fairbanks** 

Wednesday, 16 Day 3: Fairbanks Anchorage

Tour 'TBD' gold mine

Inspect the Alaska Pipeline Fox pull-off

Return to Anchorage via Alaska Airlines scheduled flight\*
Keynote Policy Dinner, Anchorage (widely attended event)

Thursday, 17 Day 4: Morning Roundtable Policy Meeting

Briefing from AK resource developers

Briefing on Alyeska pipeline infrastructure status

Briefing on Cook Inlet fisheries

Briefing on Alaska mining

Briefing on Alaska Native Corporations & land issues

Briefing on forestry issues

Reception in Anchorage (widely attended event)

Friday, 18<sup>th</sup> OPTIONAL Day 5: Travel Anchorage to Girdwood to Seward;

Girdwood to Portage to view Portage glacier briefing from USFS

Portage to Seward and overnight in Seward

Dinner in Seward w/ Rep. Don Young

**RON Seward** 

\*\*\*Itinerary subject to change. Agenda will be updated periodically with additional information.

#### PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

_	
	Description of the trip: EDUCATION ON NATURAL RESOURCES IN A
4	S RELATED TO WESTERN CANCUS PRIORITIES ISSUES IN
	THETIL STATE.
	Dates of travel:8/15
)	lace of travel: NOPTH SLOPE OF ALASKA.
ı	Tame and title of Senate invitees: ATTACHED.
•	lame and title of Senate invitees: <i>ATTACHもD</i> 。
	certify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or
_	employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign
	principal will accompany the Member, officer, or employee at any point throughout the trip.
	EOR 3
_	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or
	employ one or more registered lobbyists or agents of a foreign principal and the trip meets the
	requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
5	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign
(	principal.
	EAND =
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly
	or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a
	foreign principal or from a private entity that retains or employs one or more registered lobbyists or
	agents of a foreign principal.
	<i>cerui</i> v that:
	certify that:  The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or

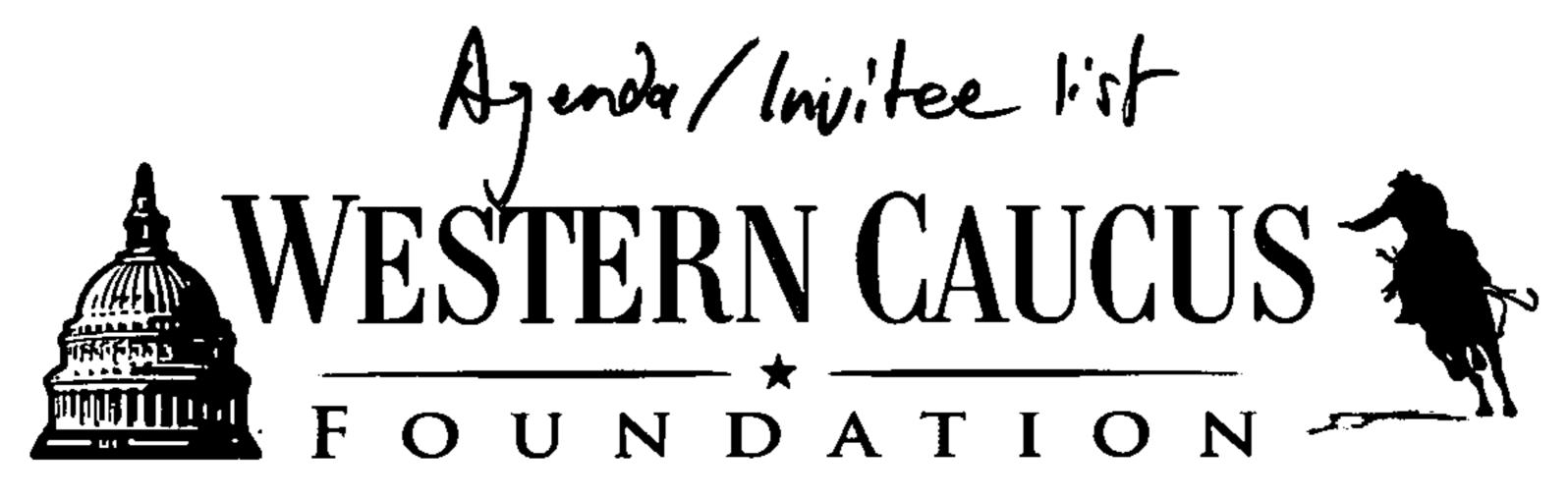
9.	USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	THE WCF ORGANIZED THE TOUR.
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
	THE WOF IS A NON-PROFIT GOULATION
	DEGANTZATION THAT FOLUSES ON WESTERN
	ISJUES AND RELATED FEDERAL POLICIES.
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:

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THE HONORABLE STEVE DAINES HONORARY CO-CHAIR

THE HONORABLE PAUL GOSAR HONORARY CO-CHAIR

SUMMER ALASKA FIELDTOUR AND ROUNDTABLE AUGUST 14 - AUGUST 17, 2017; OPTIONAL EXCURSION ON THE 18<sup>TH</sup>



#### **Overview**

#### Alaska trip attendees:

We're looking forward to you joining us for our event in Alaska. It is the largest field event we've held to date, and the most exciting itinerary.

Here are the top line notes you should know:

- Dress for event: fall casual, not summer, it can be cold in Alaska, especially on the North Slope.
- Bring closed toe shoes for field tours.
- BP recommends for the North Slope Tour: "Due to extreme and unpredictable weather, dress for winter conditions (parka, boots, gloves and hat). Attire is casual; jeans, sweater and comfortable walking shoes or boots with slip resistant soles are required."
- Due to increased security, BP requires picture I.D. in English is required for all visitors traveling to any North Slope facilities operated by BP and must be carried always during visit.
- Bring an overnight bag or day pack for the North slope portion of the tour need to pack light for the flights – no baggage other than a light carry on or back pack will be allowed past Fairbanks on Tuesday. You can check your larger luggage at the hotel in Anchorage.
- When you arrive in Alaska, you will have a group leader who will help with questions...and make sure everyone is accounted for on the planes and buses.
- Additional trip information will be provided when you get to your hotel in Anchorage on Monday.
- Lastly, keep an eye on the weather!

## Please find included in this packet of information:

Schedule

Attendee List

Packing List

Maps of Alaska

#### **Key Contacts:**

Darrell Henry 202-487-8727 (please text if you get v-mail)

Jeff Small 303-961-9610 Leslie Forti 202-595-4758

#### Darrell Henry | Executive Director

#### Western Caucus Foundation Alaska Field Tour and Roundtable

August 14th to 17th w/ optional excursion on the 18th

Purpose of Trip: Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115<sup>th</sup> Congress.

#### **AGENDA**

Monday, 14<sup>th</sup>

Travel from DC/district to Anchorage (12-13 hour flight)

RON: Anchorage Marriott Downtown

820 West 7th Avenue, Anchorage, AK 99501

(907) 279-8000

\$229 per night – WCF group rate

Tuesday, 15<sup>th</sup>

## Anchorage/Fairbanks/Dead horse/Alpine/ANWR

8:10am Depart hotel for Anchorage Airport to

Two 15-passenger vans will be waiting with a trailer for baggage — white vans with the name Shuttleman on the side. You can pay driver w/ credit card, debit card, or cash.

Fairbanks via Alaska Airlines

Flight #: 175

9:30am Depart Anchorage (ANC) 10:25am Arrive Fairbanks (FAI)

10:45am

Depart Fairbanks via charter flight for site tour

You'll be split into 3 groups (see included list for grouping). A detailed itinerary will be provided in Anchorage.

Alpine/NPRA Facilities Site Tour & Briefing Prudhoe Bay Site Tour & Briefing

Depart Deadhorse for Fairbanks ANWR and other sites (en route)

Arrive back in Fairbanks.

Complimentary Holiday Inn Express shuttle will take

you to the hotel

RON:

Fairbanks Holiday Inn Express

400 Merhar Ave, Fairbanks, AK 99701

(907) 328-1100 **\$154 per night**  Wednesday, 16<sup>th</sup> Fairbanks/Anchorage

7:30am Breakfast (on own at hotel)

8:00am Depart for gold mine tour via charter bus, Briefing

en route

Your share of ground transportation costs will be billed to you directly by transportation company via credit card or invoice.

9:00 am Ft. Knox Gold Mine Tour and Briefing

11:30 am Depart Ft. Knox

12:15pm Alaska Pipeline Fox Pull-off Tour and Briefing

1:30pm Arrive airport

Return to Anchorage via Alaska Airlines scheduled

flight

Flight #: AS 55

2:40 pm Depart Fairbanks 3:40 pm Arrive Anchorage

Pick up instructions:

Exit baggage claim at door 2

Cross the road to the commercial pick-up curb. Two 15-passenger vans will be waiting with a trailer for baggage – white vans with the name

Shuttleman on the side.

7:00 pm Keynote Policy Dinner, Anchorage

(widely attended event)

With guests: Senator Dan Sullivan; and

Representative Don Young.

Location: 49th State, 717 W. 3rd Ave

RON: Anchorage Marriott Downtown

820 West 7th Avenue, Anchorage, AK 99501

(907) 279-8000

\$229 per night – WCF group rate

Thursday, 17<sup>th</sup> Anchorage

9:00 am Roundtable Policy Meeting

w/ Rep. Young & AK policy leaders

Dena'ina Center, "Kahtnu" room (2nd floor) 600 W 7th Ave, Anchorage, AK 99501

Briefing & Discussion on:

Alaska Economic and Rural Development Natural Resources; Energy, Mining, Fishing,

Forests, Land & Water

Alaska native corporations & land issues

TBD pm Press Conference following roundtable

5:30 pm Reception @ Humpy's (WCF has a reserved section)

610 W. 6<sup>th</sup> Ave, Anchorage.

RON: Anchorage Marriott Downtown

820 West 7th Avenue, Anchorage, AK 99501

(907) 279-8000

\$229 per night – WCF group rate

Friday, 18<sup>th</sup> OPTIONAL Anchorage / Seward (additional information will be provided attendees to Seward)

9:15am Depart Marriott to Seward via shuttle

-Turnagain Arm viewing en route

\*Your share of ground transportation costs will be billed to you directly by transportation company via credit card or

invoice.

10:30am Alaska Conservation Center Tour and Briefing

-Glacier viewing en route

2:00pm Alaska Sea Life Center

-Briefing on environment, tourism, and economic

development

5:00pm Reception

7:00pm Trip Concludes

RON: Breeze Inn

303 N Harbor Dr., Seward, AK 99664

(907) 224-5237

\$260 Call Foundation for room block info

Saturday,19<sup>th</sup> Depart to Anchorage

8:00am Morning Shuttle to Anchorage

Arrive Anchorage at 11:00am (approx)

7:00pm Evening shuttle to Anchorage (approx. time)

Arrive Anchorage at 10:00pm

\*For this option, your share of ground transportation costs will be billed to you directly by transportation company via

credit card or invoice.

+ More transpo details to be provided in Anchorage.

<sup>\*\*</sup>This event is planned to fully comply with Congressional Ethics Rules and Other Applicable Laws\*\*

## **Attendee List**

	Attenuee List	<b>1</b>
Name (Last First)	Office	Title
<u>House</u>		<u> </u>
Rep. Paul Gosar	Congressman Paul Gosar	Congressman
Rep. Dan Newhouse	Congressman Dan Newhouse	Congressman
Rep. Amata Coleman Radewagen	Congresswoman Amata Radewagen	Congresswoman
Rep. Bruce Westerman	Congressman Bruce Westerman	Congressman
Belair, Brendan	Congressman Doug Collins	
Block, Molly	House Committee on Natural Resources	Press Secretary
Bornstein, Jake	Congressmna Ken Buck	Legislative Assistant
Brown, Nicholas	Congressman Jody Hice	Legislative Assistant
Burkham, Cody	Congressman Bruce Westerman	Legislative Assistant
Vander Voort, Faith	Congressman Paul Gosar	Press Secretary & Digital Director
Cornett, Bobby	Congressman Trent Franks	Deputy Chief of Staff
Day, Pamela	Congressman Don Young	Chief of Staff
DeFilippis, Mike	Congressman Don Young	Legislative Assistant
Der inppis, wike		Director of Scheduling and
Foti, Leslie	Congressmna Paul Gosar	Admin.
LaBorde, Kate	Congressman Andy Biggs	Legislative Director
Leander, Tommy	Congressman David Schwelkert	Legislative Assistant
Lincoln, Jack	Congressman Doug LaMalfa	Legislative Assistant
Moeglein, Vivian	Congressman Bruce Westerman	Chief of Staff
Newell-Kinsman, Martha	Congressman Don Young	Knauss Fellow
Pugh, Adam	Congressman McClintock	
Robertson, Ritika	Congressmna Ken Buck	Chief of Staff
Shelton, Ashley	Congressmna Rick Crawford	Legislative Assistant
Shuckerow, Matthew	Congressman Don Young	
Small, Jeff	Congressional Western Caucus	Executive Director
Spannagel, Mark	Congressman Doug LaMaifa	Chief of Staff
Stopp, Mike	Congressman Markwayne Mullin	Chief of Staff
Van Flein, Tom	Congressman Paul Gosar	Chief of Staff
Wiser, Devin	Congressman Rob Bishop	Chief of Staff
Ybarra, Cesar	Congressman Andy Biggs	Legislative Assistant
Senate	- Congression - Diggs	
Andrews, Mike	Senate Indian Affairs	Staff Director
Ashley, Brandon	Senate Indian Affairs	- Barrishevior
Burkett, Rachel	Senator Jim Risch	
Minton, Kaylin	Senator Jim Risch	
Daigle, Nicole	Senate Energy Committee	Communications Director
Miller, Sophie	Senator Daines	Legislative Aide
		Legislative Alde
Stanley, Chafer Thacker Meghan	Senator Tom Cotton Senate Western Caucus	Sr Dollov Advisor
Thacker ,Meghan	Schale Western Caucus	Sr. Policy Advisor
Industry		
Galvin Joan	Feld Entertainment	<u> </u>
Moyers, Leigh	Feld Entertainment  Cloud Book Energy (ground only)	<u> </u>
Reavy, Richard	Cloud Peak Energy (ground only)	<u> </u>
Western Caucus Foundation	Wastern Course Francisco	
Henry, Darrell	Western Caucus Foundation	Executive Director

# ATTENDEE LIST & GROUPING Anchorage / Alpine / Dead horse/ ANWR / Fairbanks

#### Group 1 - Alpine/Deadhorse

- 1. Rep. Paul Gosar
- 2. Rep. Dan Newhouse
- 3. Rep. Amata Coleman Radewagen
- 4. Rep. Bruce Westerman
- 5. Block Molly
- 6. Vander Voort Faith
- 7. Cornett Bobby
- 8. Moeglein Vivian
- 9. Robertson Ritika
- 10. Small Jeff
- 11. Spannagel Mark
- 12. Stopp Mike
- 13. Van Flein Tom
- 14. Wiser Devin
- 15. Miller, Sophie
- 16. Thacker Meghan

#### Group 2 - Deadhorse Prudhoe Bay Tour

- 1. Ashley Brandon
- 2. Belair, Brendon
- 3. Bornstein Jake
- 4. Brown Nicholas
- 5. Burkham Cody
- 6. Foti Leslie
- 7. LaBorde Kate
- 8. Leander Tommy
- 9. Lincoln Jack
- 10. Pugh, Adam
- 11. Shelton Ashley
- 12. Shuckerow, Matthew
- 13. Ybarra, Ceaser

#### Plane 2 - Group 3 to Deadhorse via Alpine (Picking up Group 1)

- 1. Andrews, Mike
- 2. Burkett Rachel
- 3. Minton Kaylin
- 4. Daigle, Nicole
- 5. Stanley Chafer
- 6. DeFilippis, Mike
- 7. Darrell Henry

<sup>\*</sup>group 3 (on plane 2) will join this group for Deadhorse tour.

# <u>Alaska</u>

Weather, Dress Code and Packing List (Summer 2017)

## Alaska Summer Weather

- Locations you will travel to:
  - Anchorage Mild temperatures (highs in the high-60s/low 70s, lows mid-50s). Most weeks have a 30% chance of light showers.
  - Fairbanks Warmer temperatures (highs reaching into the low-to-mid-70s, lows mid-40s). Most weeks have a 25% chance of light showers.
  - Prudhoe Bay- Cooler temperatures in the 40s/50s but high humidity with a low percent chance of rain.

## **Dress Code**

- Meeting Attire: Business casual but primarily will be Alaska formal (i.e. rugged business casual).
  - Men: Jeans/chinos and button-up shirt. Comfortable and/or rugged shoes/boots. A sport coat optional.
  - Women: Slacks and tops/blouses. Flats/closed-toe/comfortable walking shoes. Sweaters/cardigans if gets a little cold.
- Casual Attire: Jeans, polo/t-shirt, sweater/jacket.
- A Note about Layering: Temperatures can change drastically during the day; wear/pack layers.

# What to Pack

- Luggage:
  - Suitcase/duffel (roller bag preferred)
  - Second and smaller suit case for souvenirs (optional)
  - o Day Bag/Backpack
- Special Clothing:
  - Heavy Spring Jacket (Something weather-resistant/waterproof is essential)
  - o Hooded sweatshirt (recommended)
  - Fleece/long sleeve shirts
  - o Couple Pairs of Jeans (recommended)
- Footwear:
  - Comfortable/walking shoes
  - Hiking shoes/boots (water proof)
- Miscellaneous:
  - Business Cards
  - o Camera
  - Insect Repellent
  - o Pad and Pen
  - Sun Block
  - o Sunglasses

#### Prudhoe Bay / BP Facilities Tour

Due to increased security, picture I.D. in English is required for all visitors traveling to any North Slope facilities operated by BP and must be carried always during visit. Due to extreme and unpredictable weather, dress for winter conditions (parka, boots, gloves and hat). Attire is casual; jeans, sweater and comfortable walking shoes or boots with slip resistant soles are required. It is the policy that drugs, alcohol and firearms are strictly prohibited on BP property.

#### For Fort Knox Mine Tour

- Full length pants
- Closed toe shoes
- NO tank tops

BRIAN SCHATZ, HAWAII JEANNE SHAHEEN, NEW HAMPSHIRE

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# United States Senate

**SELECT COMMITTEE ON ETHICS** 

August 11, 2017

Chafer Neil Stanley
Office of Senator Tom Cotton
United States Senate
Washington, DC 20510

Dear Mr. Stanley:

This responds to your recent correspondence concerning an invitation you received to travel to the Alaska North Slope, on August 15, 2017, sponsored by the Western Caucus Foundation (WCF). WCF certified to the Select Committee on Ethics (the Committee) that it will pay the necessary expenses<sup>1</sup> related to the travel and that it is neither a lobbyist, nor lobbying firm, nor an agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. WCF has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist will accompany you at any point throughout your trip.<sup>2</sup>

Based on information and materials available to the Committee, and assuming the actual travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip may be accepted under relevant Senate Rules and the Committee's Regulations and Guidelines for Privately-Sponsored Travel, so long as at the time of the payment or reimbursement, WCF is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed Employee Pre-Travel Authorization and the Employee Post-Travel Disclosure of Travel Expenses (Form RE-1 and Form RE-2), along with a copy of the Private Sponsor Travel

<sup>&</sup>lt;sup>1</sup> The term "necessary expenses" has a specific definition. See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms at 8.

<sup>&</sup>lt;sup>2</sup> The term "any point throughout your trip" has a specific definition. See id. at 2.

Certification Form, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) within 30 days of the conclusion of Privately-Sponsored Travel.

Finally, Senate Rule 34 requires a reporting individual,<sup>3</sup> on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$390 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

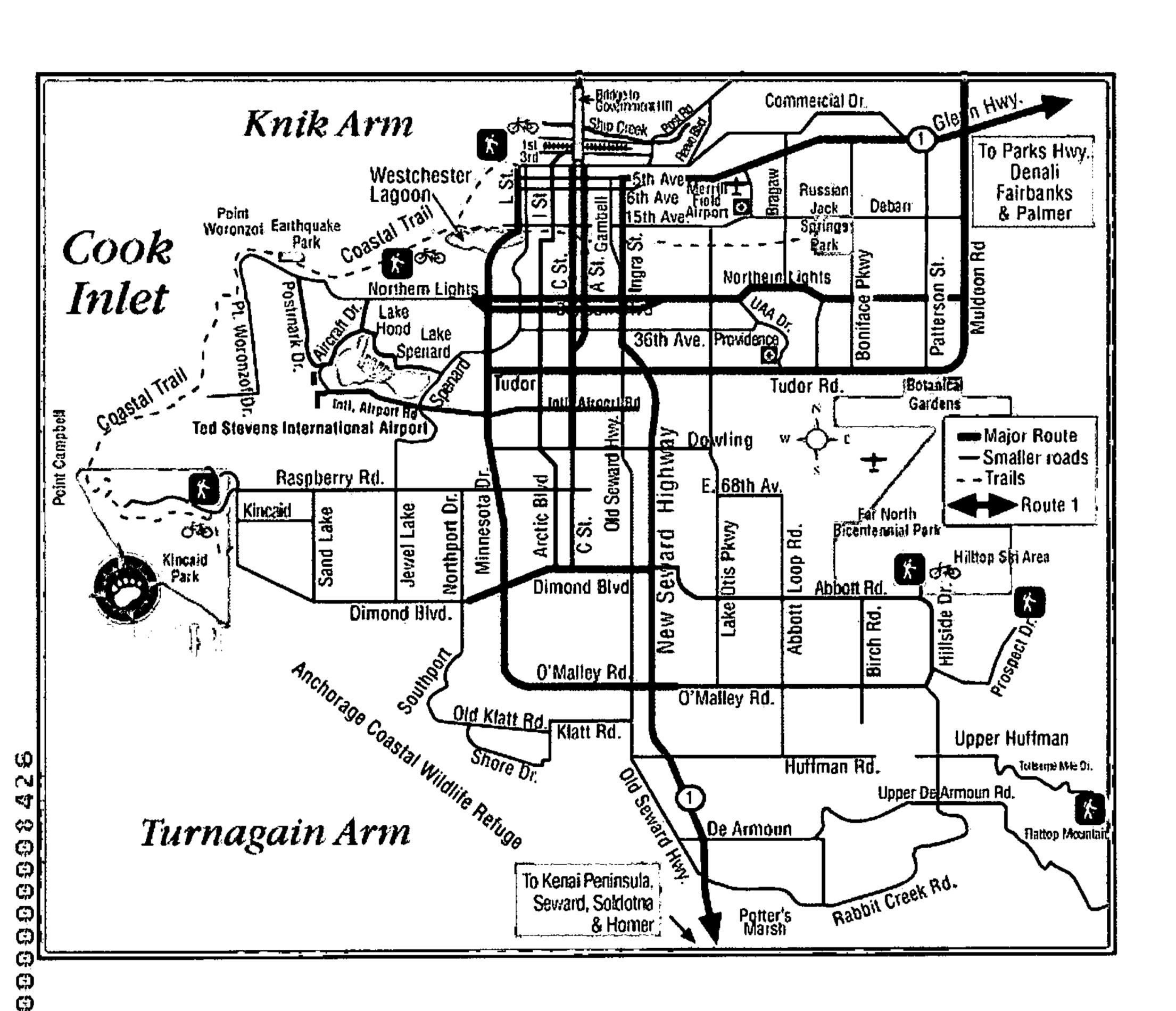
Dubnah du Mayn Deborah Sue Mayer

Chief Counsel and Staff Director

Travel Checklist Enclosure:

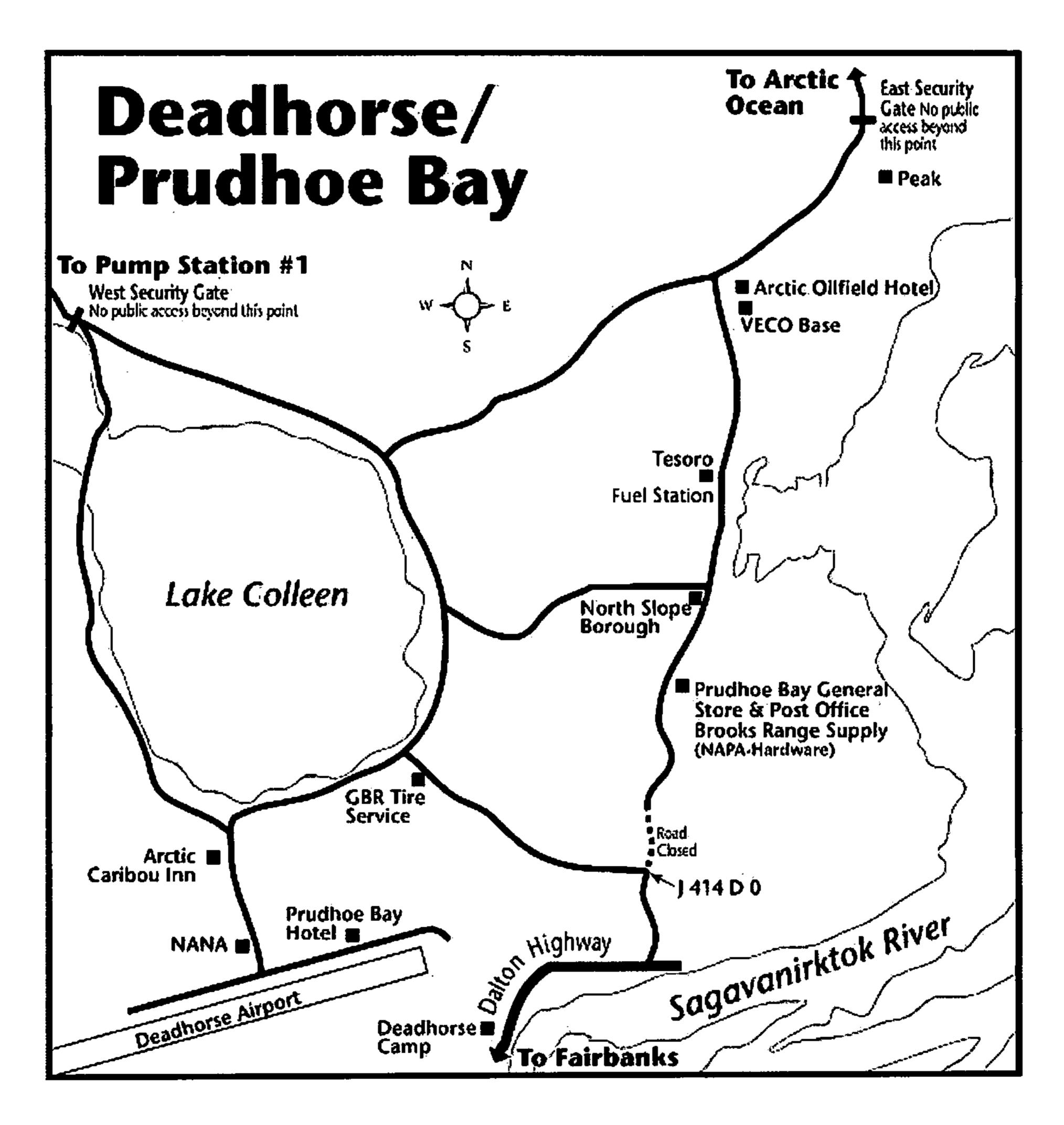
<sup>&</sup>lt;sup>3</sup> A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$124,406 for CY 2017) or is a political fund designee and is required to file Financial Disclosure Reports.

# Alaska Maps



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Airport-SWD



# Ft. Knox Waiver WAIVER, RELEASE AND INDEMNIFICATION

The undersigned and/or any below listed minor(s) will be visiting properties or operations owned or controlled by Fairbanks Gold Mining, Inc. or its affiliates (together "Company") and has agreed, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, to be bound by the following terms.

#### **COMPLIANCE WITH RULES.**

The undersigned and any below listed minor(s) (collectively and individually "Participant") acknowledge(s) being fully briefed on all applicable safety and health rules, regulations and policies and will fully comply therewith.

#### ACKNOWLEDGEMENT AND ASSUMPTION OF RISK.

Participant's above-referenced visit (the "Activity") entails risk of injury or death.

Participation in the Activity is purely voluntary and Participant has elected to engage in the Activity in spite of any risk. Participant assumes full responsibility for any and all bodily injury, accidents, illness, death, and loss of personal property, together with any and all expenses related to the foregoing. Participant knowingly and freely assumes all such risks, both known and unknown, even if arising from the negligence of others, including Company.

#### INDEMNIFICATION.

PARTICIPANT SHALL DEFEND, INDEMNIFY AND HOLD COMPANY, ITS OFFICERS, DIRECTORS, AFFILIATES, EMPLOYEES, AND AGENTS HARMLESS FROM AND AGAINST ANY AND ALL, WITHOUT LIMITATION, DAMAGES, LOSSES, EXPENSES, LIENS, CLAIMS, DEMANDS AND CAUSES OF ACTION OF EVERY KIND AND CHARACTER FOR DEATH, PERSONAL INJURY, PROPERTY DAMAGE, OR ANY OTHER LIABILITY ARISING OUT OF OR RELATING TO THE ACTIVITY, INCLUDING COSTS, ATTORNEYS' FEES AND SETTLEMENTS TO THE FULL EXTENT ALLOWED BY LAW, WHETHER ARISING FROM THE NEGLIGENCE OF COMPANY OR OTHERWISE.

I have read and fully understand the foregoing and understand that I am giving up substantial rights by signing below. I am the parent or legal guardian of any below listed minor(s) and have full and complete authority to sign this instrument and make it fully binding with respect to said minor(s).

	Signature
	Printed Name
	Date
isting of Minor(s):	
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#### Directions to Kinross Fort Knox Mine

Directions (see map below):

- 1. Take the Steese Highway north toward Fox.
- 2. At Fox, just before the weigh station, the Steese Highway tees; take the exit to the right.
- 3. From that turn, continue on for 8.5 miles up the Steese Highway until you see a large
- 4. green sign on your right for Twin Creek Road.
- 5. Twin Creek Road is an unpaved access road owned by Fort Knox, please obey all traffic
- 6. signs. Note: There are hair-pin turns to be aware of, so drive using caution.
- 7. Continue through the first tunnel, second tunnel, and under a large overhead conveyor.
- 8. Continue to the end of the road and turn right just before entering the employee parking lot.
- 9. Push the button at the gate to speak to a security officer. Please state your name and the person or department that is expecting you.
- 10. Security will then unlock the gate granting you access to the site. Welcome!

